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भारतीय कपास निगम लिमिटेड

भारत सरकार का उपक्रम - वस्त्र मंत्रालय, शाखा कार्यालय, हुबली.

THE COTTON CORPORATION OF INDIA LTD.

(A Government of India Undertaking - Ministry of Textiles)
3rd Floor, W.B. Plaza, New Cotton Market,
HUBLI – 580029, KARNATAKA.
Ph: 0836 – 2356353/354/357, Fax 0836-2251960
E-MAIL: hubli@cotcorp.com Website: www.cotcorp.org.in

CCI/MKTG (Godown)/2021-22/608 **Date: 13.08.2021**

TENDER NOTICE FOR JOB WORK AT GODOWNS FOR THE COTTON SEASON 2021 -22

The Cotton Corporation of India Ltd., Branch Office Hubli, invites sealed Tenders from reputed Job Work Contractors for handling various works relating to Fully Pressed Cotton Bales like Carrying, Stacking, De-stacking, Weighment, Sample cutting etc. and for handling the miscellaneous items like Tarpaulins, Grey cloth, Jute Twine and Lint boundaries in various godowns located at various locations under Hubli branch. Tender form can be downloaded from the website and the tenderers shall have to pay **tender fee of Rs.112/-** including GST for each godown location by DD/pay order/e-Payment drawn in favor of **The Cotton Corporation of India Ltd.** payable at Hubli. Tender form duly completed in all aspects along with **EMD of Rs. 20,000/- for each godown location** should be submitted only in sealed cover super scribed as **"Tender for Job Work Contract at Godowns for Cotton season 2021-22."** addressed to the Deputy General Manager, CCI, Hubli should reach to the above address on or before **02.30 P.M on 31.08.2021**.The sealed tenders received within the stipulated time shall be opened on the same day i.e **31.08.2021 at 03.30 P.M**. in presence of the tenderers who may wish to remain present. The Tender notice is also available on websites **www.cotcorp.org.in** and **www.eprocure.gov.in**. MSE (Micro and Small enterprises) and startup firms are exempted from tender fees and EMD on production of valid MSE /startup certificate.

Deputy General Manager

TENDER FOR JOB WORK AT GODOWNS FOR THE COTTON SEASON 2021-22

TERMS & CONDITIONS:

1. The last date of submission of the tender to this Office is 02:30. P.M on 31.08.2021.
   a) The date of opening Technical bid (Bid-I) of the tender is on 31.08.2021 at 03:30.PM
   b) The Financial bid (Bid-II) of the tenders who qualified for the technical bid will be opened on 31.08.2021 at 4:30 PM

2. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The Job contractors should submit these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) or Bid-II (Financial)" and then place the two sealed envelopes into one envelop duly sealed and super scribed as **"Tender for Job work contract at godowns for cotton season 2021-22."**

3. All columns in the tender form should be filled in clearly and legibly. Tender form found as incomplete in any respect, is liable to be rejected. In case, tender form is downloaded from the website, then it must be filled in as it is downloaded and there should not be any alteration/changes in downloaded tender form, otherwise it is liable for rejection.

4. Tenderer/Contractor has to pay **Rs.20,000/- (Rupees Twenty thousand only) towards E.M.D.** for each godown location along with the tender by way of DD/pay order/e-payment of any nationalized/scheduled bank drawn in favour of **The Cotton Corporation of India Ltd, Payable at Hubli**. MSE firms are exempted from EMD on production of valid MSE certificate. No interest will be paid on EMD and EMD will be refunded after satisfactory completion of work at the end of the Cotton season 2021-22.

5. The Contractor shall abide by all terms & conditions prescribed by The Cotton Corporation of India Ltd. The Contractor also agree to abide by all Rules, Acts, Provisions for employing labourers to do the work related to FP bales as per Minimum wages Act, Provision of Provident Fund Act, Payment of wages Act, provisions relating to employing children & women, workmen compensation Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. Violation of any such rules will invoke penal action on the contractor as per laws.

6. The applicant must have P.F Code No, PAN No and GST No. **The certified copies of all the Certificates must be attached with Technical Bid.**

7. The Contractor has to submit the certified copy of the Challan to CCI every Month, establishing payment of P.F deposited with P.F Department. In case of nonpayment / less payment of P.F, the contractor will be wholly responsible for all liabilities due to P.F Dept. In case of non– compliance of above formalities like deductions of PF, Corporation will not release the payment till submission of all documents for compliance of same.

8. The rates once finalized will be inclusive of any probable increase that may be made by the Government in Minimum wages Act and contractor shall not demand any proportionate increase or revision in the finalized rates till the period under the agreement is completed.

9. Other things being equal and meeting the requirements of the Corporation, preference will be given to tenderer who has quoted the lowest Job work rates as per the financial bid. However, rates shall not be the sole criteria for appointment of contractors and other factors like quality of work by the contractor and having clean track record and no pending disputes with CCI and past performance etc., shall also be considered.

10. Corporation will consider appointing such contractors those who have required infrastructure.

11. The bills accompanied with all supporting documents, P.F. Challan etc., duly acknowledged by respective Godown Incharge should be submitted to B.O. Hubli. The payment for the job work done will be made through e-payment (RTGS / NEFT).

12. 10% deduction will be made from bills submitted by the Job work contractor as security deposit along with Income Tax and other taxes, if applicable. Such security deposit will be released at the end of the season / contracted period on satisfactory completion of work by Job work Contractor. However no interest will be paid on such security deposit. Satisfactory completion certificate to be obtained from concerned Godown Incharge.

13. The rates once finalized shall be valid till **30-09-2022** from the date mentioned in the confirmation letter / work order and may be extended by the corporation for a further period if necessary.

14. The Job work contractor shall compensate the corporation in the event of any delay in work on account of insufficient number of labourers supplied by the contractor. In this regard, the decision of the Godown-in-charge shall be final & binding on the contractor.

15. In case of any dispute on any terms interpretation etc. the decision of the Dy. General Manager CCI, Hubli shall be final and binding on both the parties. If any disputes arises this contract will have jurisdiction of Hubli only.

16. The rates quoted by the party should inclusive of all but excluding GST.

17. All statutory deductions such as Income Tax, GST, TDS Surcharges etc., will be deducted from the bills at the prevailing rates as per Income Tax Act 1961, GST Provision.

18. The contractor shall undertake to compensate the corporation for any loss arising out of willful act of the contractor / labourers or cause any kind of damage to the corporation's property.

19. The contractor shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.

20. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses, if any, from the contractor.

21. Whenever the labour department demands to furnish the records or documents pertaining to labourers, the contractor shall produce the same to their best satisfaction.

22. The Job Work Contractor will raise bill and forward it through concerned Godown Incharge along with all supporting documents / details to Branch Office on fortnightly basis.

23. The Loss sustained by the Corporation due to the negligence / non supply of labour by the concerned contractor, Corporation shall be liable to carry the work through other contractor and losses if any suffered by the Corporation shall be recovered from the bills / EMD's / Security Deposits of original contractor.

24. The job Contractor shall charge the same rate as finalized in tender for loading of bales from cotton buyers to whom the cotton bales were sold by CCI at the time of loading of bales. The Job Contractor has no right to enhance the said rates under any circumstances.

25. Eligibility criteria for qualify: -

    a) The tenderer must enclose demand draft/pay order/e-payment details of requisite amount of EMD and tender fees.
    b) The tenderer must have Provident fund Number allotted by P.F. department.
    c) The tenderer must have PAN allotted by Income tax department.
    d) The tenderer must have GST No.

26. The name of the proposed godowns are as under:

S.NO	TYPE OF GODOWNS	LOCATION
1	CWC/KSWC/APMC/CO-OP/PVT	ANNIGERI
2	CWC/KSWC/APMC/CO-OP/PVT	HUBLI
3	CWC/KSWC/APMC/CO-OP/PVT	BELUR/ DHARWAD
4	CWC/KSWC/APMC/CO-OP/PVT	GADAG/ LAXMESHWAR/ MUNDARAGI/ KAKKUR
5	CWC/KSWC/APMC/CO-OP/PVT	NARAGUND
6	CWC/KSWC/APMC/CO-OP/PVT	SOUNDATTI/ GOKAK/ BELGAUM DISTRICT
7	CWC/KSWC/APMC/CO-OP/PVT	SINDHANUR
8	CWC/KSWC/APMC/CO-OP/PVT	RAICHUR
9	CWC/KSWC/APMC/CO-OP/PVT	SIRAGUPPA / BELLARY/ KOTTUR/ BELLARY DISTRICT
10	CWC/KSWC/APMC/CO-OP/PVT	SHAHPUR/ YADGIR/ YADGIR DISTRICT
11	CWC/KSWC/APMC/CO-OP/PVT	JEWARGI/ GULBARGA/ GULBARGA DISTRICT
12	CWC/KSWC/APMC/CO-OP/PVT	SINDAGI / BIJAPUR/ BIJAPUR DISTRICT
13	CWC/KSWC/APMC/CO-OP/PVT	HOSPET DISTRICT
14	CWC/KSWC/APMC/CO-OP/PVT	DAVANAGERE DISTRICT
15	CWC/KSWC/APMC/CO-OP/PVT	TUMKUR DISTRICT
16	CWC/KSWC/APMC/CO-OP/PVT	BASAVAKALYANA/ BIDAR/ BIDAR DISTRICT
17	CWC/KSWC/APMC/CO-OP/PVT	CHITRADURGA DISTRICT
18	CWC/KSWC/APMC/CO-OP/PVT	RANEBENNUR/ HAVERI/HAVERI DISTRICT
19	CWC/KSWC/APMC/CO-OP/PVT	SHIVAMOGGA DISTRICT
20	CWC/KSWC/APMC/CO-OP/PVT	GANGAVATHI/ KOPPAL/ KOPPAL DISTRICT
21	CWC/KSWC/APMC/CO-OP/PVT	HUNGUND/ JAMKANDI/ BAGALKOT/ BAGALKOT DISTRICT
22	CWC/KSWC/APMC/CO-OP/PVT	HALIYAL /UTTAR KANNADA DISTRICT
23	CWC/KSWC/APMC/CO-OP/PVT	BANGALORE

27. Corporation reserves its right to engage any number of contractors in one / all the Godowns depending upon the volume of work.

28. The successful contractor will have to enter into a contract before start of the work.

29. If any dispute arises this contract will have jurisdiction of Hubli only.

30. Dispute, if any arises out of the contract will be referred to an Arbitrator (not an employee of the corporation) whose appointment shall be made by the Deputy General Manager, CCI, Hubli and the decision of the arbitrator will be binding on both the parties. The dispute shall be governed by Arbitration and conciliation Act 1996.

31. Mere submission of the tender form does not entitle any contractor to be engaged by the Corporation. The Corporation reserves the right to accept / partly accept / reject any/ all tenders or negotiate in full or in part without assigning any reason whatsoever.

32. In case the tenderer has any query about the tender/bid terms and conditions and/or tender/bid process, he may seek clarification from the Branch office-Hubli. Further, in case tender/bid is rejected tenderer may seek the reasons for rejection from CCI Branch Office, Hubli.

Signature & Seal:
Name of the Contractor:
Address:

Date:

Place:

D E C L A R A T I O N

I/We hereby confirm that the above clauses have been read and noted and we agree to abide by all the above Terms and Conditions.

I / We the Job contractor shall abide by the terms and conditions mentioned above. If any Terms & Conditions violated by me / us, then the Corporation will have a right to cancel the contract after giving three days' notice and the Corporation will have the right to forfeit the security deposit & EMD lying with the Corporation.

Date:
Place**:**

Name & Signature of the Tenderer with Seal

Witness

1. Signature :

   Name & Full Address :

2. Signature :

   Name & Full Address :

CHECKLIST FOR TENDERERS

Sl. No.	Particulars	Yes/No
1	The tenderer must enclose Demand draft/Pay order/e-Payment of requisite amount of Rs 112/- towards Tender fee and Rs.20,000/- towards EMD per each godown location.	
2	The tenderer must have Provident fund Number allotted by P.F. department.	
3	Self-Attested Xerox copy of PAN No (Name of job contractor/firm and name on PAN should match)	
4	Self-Attested Xerox copy of GST No (Name of job contractor/firm and name on GST Should match)	

BID-I (Technical)

THE COTTON CORPORATION OF INDIA LTD., BRANCH OFFICE: HUBLI

TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2021-22

For Office Use

Tender Form No.: _____

Tender form Date: _____

Tender form fees: Rs.112/- Including GST
(Rupees One Hundred and twelve only)

Last date for issue of Tender : 31-08-2021 up to 11.00 A.M
Last date for submission of Tender : 31-08-2021 up to 02.30 P.M.

Technical bid for Job work at Godown for Cotton Season 2021-22

1.	Name of Job contractor	
2.	Father's Name (if individual)	
3.	Full postal address for communication With email id and tel. no.	
4.	Name of godown / godowns for which tender is submitted. (If required, separate sheet may be attached for No. of Godowns/Locations applied)	
5.	Details of EMD (EMD of Rs.20,000/- for each Godown premises)	DD No/pay order/e-Payment details: Date: Amount Rs: Bank:
6.	Details of tender form fee (if downloaded)	DD No: Date: Amount Rs: Bank:

7.	Details of Provident Fund code No. (Copy of certificate from Competent Authority to be submitted)	
8.	Income Tax PAN No. (Xerox copy to be submitted)	
9.	GST Registration No. (Xerox copy to be submitted)	
10.	Permanent Address with mobile no.	
11.	Whether the contractor is registered as MSME (If Yes, Pls. attach concerned valid certificate) :	Yes/ No
12.	If MSME under SC/ ST category If Yes, Pls. attach concerned valid certificate) :	Yes/ No
13.	If MSME is under women entrepreneur category (If Yes, Pls. attach concerned valid certificate) :	Yes/ No
14.	Whether the contractor is under Startup category (If Yes, Pls. attach concerned valid certificate) :	Yes/ No
15.	Details of the Bank Account:	
	Name of the account holder:	
	Bank Name:	
	Branch Name:	
	Account No.	
	IFSC Code:	

Date:
Place:

Signature:
Name of the Contractor:
Address seal:

BID-II (Financial)

THE COTTON CORPORATION OF INDIA LTD., BO. HUBLI

TENDER FORM FOR JOB WORK AT GODOWN FROM FOR COTTON SEASON 2021-22

Name of the Contractor: _____.

Name of the Godown location: _____

Sl. No.	Description of work	Unit	Quoted Rate per bale In Rs.	Weightage for each work
1.	Rolling of bales at the time of receipt/ delivery	Per bale		25
2.	Bales stacking charges	Per bale		35
3.	Bales de-stacking charges	Per bale		25
4.	Bales weighment charges	Per bale		1
5.	Sample cutting charges	Per bale		2
6.	Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ destacking and loading of tarpaulins in to truck or trolley (including rolling)	Per Tarpaulin		1
7.	Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)	Per bale		1
8.	Loading charges for FP Bales to Container Truck	Per bale		10

Note: In case of point No. 4, if the bales are weighed in weighbridge then the bale weighment charges will not be given.

L1 will be decided on the basis of weighted average of all the above rates.

I agree to all the terms and conditions appended to the tender and declare to abide by the same. As provided in the terms, I shall sign the written agreement for execution of all job work assigned to me by the Corporation.

Date:
Place:

Signature:
Name of the Contractor:
Address seal:

(To be given on the printed letter head of the Job work contractor)

To,

M/s. The Cotton Corporation of India Ltd.
B.O., HUBLI

Sub: Authority letter for negotiation/finalization of Job work contractor rates for the Season 2021-22.

Sir,

I/We hereby authorize Shri _____ (Proprietor/ Partner/ Director) on Behalf of M/s._____ for negotiation and finalization of Job work contractor rates for the Season 2021-22.

Further, we submit that we are a sole proprietor / partnership / limited company and we have full authority to authorize Shri _____ as our representative whose specimen signature is given herein below:

_____
(Specimen signature)

We agree to all terms and conditions of the Tender.

Thanking you,

Yours faithfully,

(Signature of the Authorized Signatory)

Place :
Dated :

Name & Designation: _____
Address & Seal of the Firm